THE OFFICIAL MAGAZINE OF UNITED STATES ARMY LOGISTICS

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The mission of ARMY LOGISTICIAN is to provide timely and authoritative information on Army and Defense logistics plans, policies, doctrine, procedures, operations, and developments to the Active Army, Army National Guard, U.S. Army Reserve, civilian employees of the Army, and the public. ARMY LOGISTICIAN is published to increase knowledge and understanding of logistics and assists in accomplishing the information objectives of the Department of the Army.

ARMY LOGISTICIAN is an official Department of the Army periodical published bi-monthly at the U.S. Army Logistics Management Center, Fort Lee, Virginia, under the sponsorship of the Deputy Chief of Staff for Logistics and the Commanding General, U.S. Army Materiel Command. Photographs are U.S. Army unless otherwise specified. Material may be reprinted provided credit is given to ARMY LOGISTICIAN and to the author. Opinions expressed by contributors do not necessarily reflect the official viewpoint of the Department of the Army.

Articles, photographs, illustrations, and items of interest are invited. Direct correspondence is authorized to: Editor, ARMY LOGISTICIAN, U.S. Army Logistics Management Center, Fort Lee, Va. 23801.

Use of funds for printing this publication was approved by Headquarters, Department of the Army, 12 July 1971.

Active Army units receive distribution under the pinpoint distribution system, as outlined in AR 310-1. Completed DA Form 124 must be sent directly to CO, AG Publications Center, 2800 Eastern Boulevard, Baltimore, Md. 21229. Army National Guard and U.S. Army Reserve units must submit requirements through their state adjutants general and U.S. Army Reserve channels respectively.

Subscriptions to ARMY LOGISTICIAN are available through the Superintendent of Documents, U.S. Government Printing Office, Washington, D. C. 20402. Annual rates are $3 for mailing to a domestic or APO address and $3.75 for mailing to a foreign address. Individual copies of the magazine are 50 cents each. Checks should be made payable to the Superintendent of Documents.
MAY
7  91st Anniversary—U.S. Army Command and General Staff College
    Fort Leavenworth, Kan.
8-10 26th Annual Technical Conference—American Society for Quality Control
    Washington, D.C. Hilton Hotel
9-10 3rd Annual Environmental Pollution Symposium
    Washington, D.C. Industrial College of the Armed Forces
11  54th Annual Meeting—American Ordnance Association
    Washington, D.C. Hilton Hotel
12  52d Annual Meeting—Society of American Military Engineers
    Washington, D.C.
13  Ecology Logistics Symposium
    Burlingame, Calif. Airport Marina Hotel
14  160th Anniversary—U.S. Army Ordnance Corps
    Army-wide
    Durham, N.C. Army Research Office
17-19 Data Communications Systems Seminar
    San Francisco, Calif. Miyako Hotel
18-20 83d Annual Meeting—U.S. Armor Association
    Fort Knox, Ky.
20–22 LOGEX/RC-72
3 June (A logistics exercise for reservists)
20  Armed Forces Day
22-23 19th Annual Institute on Government Contracts
    Washington, D.C. Hotel Sonesta
23-25 25th Annual Power Sources Symposium
    Atlantic City, N.J. Shelburne Hotel
27-4 June TRANSPO '72
    Washington, D.C. Dulles International Airport

JUNE
6-8 26th Annual Convention—Armed Forces Communications and Electronics Association
    Washington, D.C. Sheraton-Park Hotel
6-8 26th Annual Frequency Control Symposium
16  197th Anniversary—U.S. Army Quartermaster Corps
    Atlantic City, N.J. Howard Johnson Motor Lodge
19-23 8th Biennial Army Science Conference
    Army-wide
20  10th Anniversary—U.S. Army Combat Developments Command
    West Point, N.Y.
26-1 July 46th National Convention—Reserve Officers’ Association
    Fort Belvoir, Va.

JULY
1  26th Anniversary—National War College
    Miami, Fla.
6-7 11th Annual National Symposium—National Contract Management Association
    Americana Hotel
10-12 Program Management Workshop

AUGUST
1  10th Anniversary—U.S. Army Materiel Command
    Washington, D.C.
12-16 71st Annual Convention—Food Service Executives’ Association
    Scottsdale, Ariz. Mountain Shadows Hotel
22-23 7th Annual Convention—Society of Logistics Engineers
    Long Beach, Calif. Queen Mary Convention Hall
Completed Staff Work

Study of a problem and presentation of its solution in such form that only approval or disapproval of the completed action is required.

- Work out details completely.
- Consult other staff officers.
- Study, write, restudy, rewrite.
- Advise the chief what to do. Don’t ask him.
- Present a single coordinated proposed action. Do not equivocate.
- Do not present long explanations or memoranda. Correct solutions are usually recognizable.

If you were the chief, would you sign the paper you have prepared and thus stake your professional reputation on its correctness? If not, take it back and work it over; it is not completed staff work.