

## BOLC document and uniform packing list

### ALU Support Battalion:

### Bravo and Charlie Company

**W**elcome to the Basic Officer Leader Course at Fort Lee. While here, you will be part of Bravo Company (Quartermaster) and Charlie Company (Transportation and Ordnance), ALU Support Battalion, Army Logistics University.

**Required documents** to in-process: Social Security Card and **certified** birth certificate *and...*

1. 10 copies of orders w/ all amendments
2. DD Form 1610 provide 5 copies (if applicable)
3. DD Form 93/SGLV provide 5 copies (emergency contact)
4. DA71 Oath of Office
5. All DD 214s
6. All Enlistment/ROTC/SMP Contracts
7. SGLV (Service Group Life Insurance) provide 5 copies
8. Marriage certificate: 2 **certified** copies
9. Divorce Decree
10. Children's birth certificates: 2 **certified** copies
  - Children's social security cards
  - Child custody agreement
  - Proof of Child Support
13. Copy of lease (to receive BAH)
14. Vehicle registration, valid driver's license and proof of insurance
15. Blank Check
16. Copy of shot record and medical readiness (PHA, PDHRA, Dental, Vision, etc.). All your medical and outdated shots must be updated and copies provided to Charlie Co. NLT completion of in-processing
17. If you own/operate a motorcycle and choose to ride your motorcycle on post please provide the Motorcycle Driver's License, Insurance, and proof of Post Safety Course; bring in your helmet for inspection
18. NG/Reserve: DA 5960 **signed** by commander from home unit

**Required uniforms:** (Required items are outlined in AR 670-1 and DA PAM 670-1)

- OCP: 4 serviceable sets
- Boots: 2 serviceable pairs
- ASU's: (required for Regular Army, Army Reserve, and National Guard) (Females- both skirt and pants/ Males- both bow and long tie)
- IPFU: shorts, pants, ss shirts, ls shirts, jacket, hat, gloves
- Field Items: work gloves, eye pro, long johns (snivel gear), wet weather gear, and cold weather gear

**DO NOT BRING** TA-50 gear; you will receive the required TA-50 gear when you process through Fort Lee's Central Issue Facility (CIF)

**Important Links:**

Installation Housing Information <http://www.lee.pinnaclefamilyhousing.com/>

To look for apartments or houses for rent, please use Automated Housing Referral Network (AHRN) <http://ahrn.com/>

Stay up to date with Branch newsletters, ALARACT and MILPER messages at HRC [www.hrc.army.mil](http://www.hrc.army.mil)

Medical Emergencies or Urgent Care while travelling please call TRICARE at 1-877-874-2273 for a network provider in the area you are traveling and then your PCM will need to be contacted for a referral to that out of area provider.

**Contact Information**

C Co CDR (TC/OD)	(804) 765 - 8123
C Co 1SG	(804) 765 - 8125
B Co CDR (QM)	(804) 765 - 8405
B Co 1SG	(804) 765 - 8127
Administrative Services	(804) 765 - 8106 / 8118
ALU Staff Duty	(804) 765 - 8440 / 8441
Housing Division	(804) 765 - 3862
Fort Lee Lodging	(804) 734 - 4100
Child Youth Service Liaison Officer	(804) 765 - 3852

ALU Building Address for Navigation systems/Google Maps: 562 Quarters Rd. Ft. Lee, VA 23801